



17th IQAC Minutes of the Meeting

The 17th Meeting of the Internal Quality Assurance Cell of Swami Rama Himalayan University was held on 20th December, 2024 at 03.00 pm in the Conference Hall, HIMS. The following members were present in the meeting:

1. Dr. Rajendra Dobhal, Vice Chancellor	Chairperson
2. Dr. Vijendra D. Chauhan, Director General (AD)	Member
3. Dr. Ashok K Deorari, Principal HIMS	Member
4. Dr. Sanchita Pugazhendi, Principal, HCN	Member
5. Dr. Sanjay Gupta, Principal HSBS and Criterion Leader-3	Member
6. Dr. Pramod Kumar, Principal, HSST	Member
7. Dr. Subodh Saurabh Singh, Principal, HSYS	Member
8. Dr. Anuradha Kusum, Vice Principal (UG), HIMS	Member
9. Dr. Jayanti Semwal, Professor, HIMS, Criterion-4 Leader	Member
10. Dr. Juhi Kalra, Professor, HIMS, Criterion-1 Leader	Member
11. Dr. Ruchi Juyal, Professor, HIMS, Criterion-7 Leader	Member
12. Dr. Deepa Singh, Professor HIMS and Criterion-2 Leader	Member
13. Dr. Vivek Kumar, Professor, HSBS	Member
14. Dr. Som Aditya Juyal, Professor, HSMS Criterion-5 Leader	Member
15. Dr. Archana Prakash, Controller of Examinations	Member
16. Prof. Yogendra Singh, University Librarian	Member
17. Dr. Bindu Dey, Director Research	Member
18. Mr. R.P.S. Rawat, DGM	Member
19. Mr. Vineet Bahuguna, GM-Admin. & Workforce Development	Member
20. Dr. Rajeev Bijalwan, Rural Development Institute	Member
21. Prof. P.D. Juyal, Former Vice Chancellor, NDVSU	Member
22. Dr. Hem Chandra, Director, Hospital Services, Himalayan Hospital	Member
23. Prof. R.C. Sundriyal, Director-IQAC, HNBGU	Member
24. Dr. Mohit Verma, Principal, HSMS (attended by Dr. Shweta Sethi)	Member
25. Dr. Ganesh Kumar, Principal, HSPS (attended by Dr. Ujjwal Nautiyal)	Member
26. Mrs. Sadhna Mishra, Director Operations (attended by Ms. Suvidha Bhat)	Member
27. Dr. Mukesh Bijalwan, Registrar (attended by Mr. Sandeep Badhani)	Member
28. Dr. Pradeep K. Varshney, Director IQAC	Member Secretary

The following members could not attend the meeting due to their commitments elsewhere or were granted leave.

1. Dr. Reshma Kaushik, Vice Principal (PG), HIMS	Member
2. Dr. Renu Dhasmana, Vice Principal (Administration), HIMS	Member
3. Dr. Barnali Kakati, Vice Principal. Paramedical (PG), HIMS	Member
4. Dr. Kiran Bhatt, Vice Principal, Paramedical (UG), HIMS	Member
5. Dr. Grace Madonna Singh, Professor, HCN Criterion-6 Leader	Member
6. Mr. Avnish Shalya, Finance Officer	Member
7. Mr. Girish Uniyal, Head (E&M)	Member
8. Dr. Atul Aggarwal, Professor, HIMS	Member
9. Dr. Rajesh Maheshwari, Medical Supt., Himalayan Hospital	Member
10. Mr. Prince Kumar (B.Sc. Nursing - 2021 Batch)	Member
11. Ms. Diksha (MBBS - 2021 Batch)	Member
12. Mr. Manu Kochar, Madhuban Hotel, 97 Rajpur Road, Dehradun	Member
13. Mr. Bijendra Singh, F/O Ms. Diksha, Dehradun	Member

Dr Rajendra Dobhal, Vice Chancellor chaired the meeting. The meeting began with a prayer.

The Vice Chancellor welcomed all the members and introduced Prof. R.C. Sundriyal, HNBGU as an external member who attended first meeting and directed Director IQAC to present the agenda.

Director IQAC formally welcomed all the members and presented the agenda items with detailed deliberations. Resolutions on each agenda alongwith recommendations and observations of members are presented hereunder.

Agenda Item No. 17.1: To confirm the minutes of the last meeting held on 28th September 2024.

The minutes of the meeting of 16th IQAC meeting held on 28th September 2024 was approved as brought in the meeting. The same is attached as **Annexure-A**.

Agenda Item No. 17.2: A brief report about NAAC Accreditation A+ Grade result analysis by Director, IQAC

Director IQAC briefed about NAAC A+ Accreditation and mentioned that 3.27 CGPA was attained by the University in its first cycle. The accreditation is valid upto 17 November 2029. He also mentioned that IQAC will start submitting its Annual Quality Assurance Report (AQAR) on a regular basis starting from 2024-25 academic year and onwards.

He presented Criteria-wise NAAC result before all members by highlighting the strong and weak areas so that suitable measures could be taken for further improvement in the near future.



H'VC directed all academic unit Principals to develop online courses for NPTEL, SWAYAM, e-PathShala with support of University Coordination team.

All the members appreciated the entire team of IQAC for the A+ grade.

Agenda Item No. 17.3: Compilation of monthly report data by all academic units and verification by Criterion Leaders w.e.f. 01.01.2025 and AQAR data compilation on half-yearly basis.

Director IQAC briefly mentioned about the existing process of data compilation and that the data compilation will be done on the basis of monthly report from all academic units and other informations from central units/departments on quarterly basis so as to compile a Quarterly Assurance Report (QAR) on a regular basis. The NAAC formats were presented alongwith requisite documents required from all academic units/departments and administrative units/departments in the meeting.

Agenda Item No. 17.4: Revised guidelines and proformas of Academic and Administrative Audit including both Internal and External Academic Audit and Administrative Audit.

The revised guidelines of Academic and Administrative Audit (AAA), new audit process for both Internal and External Academic Audit and Administrative Audit alongwith new proforma were presented by the Director IQAC, which shall be implemented from Jan-Feb., 2025.

Hon'ble Vice Chancellor directed Director IQAC to share revised guidelines and audit proformas with all the members of the University to provide feedback / suggestions to finalize these documents of audits.

Director General-AD suggested to incorporate MS/MD/MCh/DM qualification equivalent to PhD in the SER proformas.

Hon'ble Vice Chancellor asked to add Mid-term plan in the SER proforma in between Short-term- and Long-term plans. He also directed to add "non-satisfactory with zero marks" in the administrative audit proforma.

It was also decided that Internal Academic Audit for HIMS shall be held on an annual basis whereas other schools shall follow semester-wise Internal Academic Audit followed by External Academic Audit annually. The internal administrative audit shall be done annually followed by external audit. The audit timelines and constitution of committee shall be notified as per revised guidelines of Academic and Administrative Audit (AAA).

The suggestions given by the members in the meeting and after the meeting are incorporated in these documents and highlighted in yellow colour. The following revised documents are attached:

- i) Revised Academic and Administrative Audit Guidelines at **Annexure-1**
- ii) Self Evaluative Report (SER-1) Proforma for Academic Audit as **Annexure-2**
- iii) Internal Academic Audit Report Proforma as **Annexure-3**
- iv) External Academic Audit Proforma as **Annexure-4**



v) Self Evaluative Report (SER-2) Proforma and Internal / External Administrative Audit
Proforma as **Annexure-5**

Agenda Item No. 17.5: Strengthening of IQAC Cell for Accreditation and Rankings of the University.

In view of proposed plan of IQAC, there is need to strengthen IQAC in terms of both manpower and IT peripherals so as to meet out the targets of NIRF ranking, QS-I-Gauge Rating and Rankings, AQAR 2024-25, NBA of Engg. & Management Programmes in near future. The following requirements shall be made available in the near future, which include: -

1. Availability of Functional ERP Academic Module for OBE Implementation
2. One additional manpower- AM, AD, Coordinator
3. Data Storage System needs to be strengthened. Presently, 08 PCs with 256GB are available in the NAAC-IQAC Cell and 07 PCs with 256GB are taken on loan from IT department. In future, we have to procure 512GB PCs with large displays dedicated to IQAC work.
4. Availability of IQAC Team in the IQAC Cell on all Saturdays.

Hon'ble Vice Chancellor directed Director IQAC to submit the proposal for necessary approval.

Agenda Item No. 17.6: Any other point with the permission of the Chair.

The following suggestive points were shared by members in the meeting: -

1. Dr. Hem Chandra, Director Hospital Services suggested to organize **trainings** of staff on "how to fill budget proforma".
2. Alumni Association and their engagement issue was discussed in length and it was directed by the Hon'ble Vice Chancellor that NOC should be done in online mode with immediate effect. Registrar of the University shall take the desired action on this matter.

Dr. Vijendra Chauhan, Director General-AD also felt that One Professor should be identified in each academic unit for strengthening Alumni engagement work in near future.

Dr. A.K. Deorari, Principal HIMS said that Alumni meets can be planned outside the campus, which was appreciated by the Hon'ble Vice Chancellor. Dr. Deorari again raised the issue of funds then Director General-AD mentioned that H'VC will provide funds for such alumni activities.

3. Hon'ble Vice Chancellor asked Dr. RC Sundiyal about IQAC system being followed in his University, then he mentioned that Nodal Officers are created for each criterion with one member from each department alongwith an office of Director IQAC with necessary staff support. In his response, Dr. Rajendra Dobhal, H'VC informed all the members that we do have similar system of Criterion Leaders and members from all academic units/department.



4. Hon'ble Vice Chancellor asked to add IT Manager as a member of IQAC. Registrar shall take desired action in this matter.

5. The Chief Librarian mentioned that some of the library resources including e-journals are being utilized very rarely by the users. Hon'ble Vice Chancellor directed him to submit details for taking further action.

He also mentioned that the visibility of the library on the website is very poor and students are not able to locate the books. Director General-AD informed that the SRHU website is under the process of updating and suggested him to suggest website team where to place the "library tab" on the website.

6. Both the external members asked why the performance of Criterion-3 was relatively weak. Director General-AD replied that the University is consistently improvising the research credentials but still there is need to strengthen following areas: -

- i) Consultancy and Industry supported projects
- ii) Extramural funding from Govt. of India
- iii) Strategies to get more PhD students in near future and with fellowship provisions.
- iv) Quality Publications in Quartile-2 and 3 listed journals

The Director Research shall have to take desired action in this matter.


7. Prof. P.D. Juyal suggested that faculty members with rich experience must be given more no. of PhD students for increasing the publication outcome and incentivise them. Director Research shall look into this matter and take necessary measures to increase quality publications in near future.

8. Dr. A.K Deorari said that NAAC Certificates must be displayed in all the important offices and also at other places. The action has been taken by the Director Operations office.


9. Director, IQAC mentioned the importance of the "Visitors Register" to be kept in the offices of Principals for taking regular feedback from visitors / resource persons etc., which was supported by Dr. Deorari for implementation.

10. Dr. Sanjay Gupta, Principal HSBS mentioned that we have to start working on Sustainable Development Goals of United Nations then Director IQAC replied that SRHU research publications are already covering all 17 SDGs in our publications and will participate in NIRF ranking under SDG category in 2025.

The meeting ended with a vote of thanks by the Chairperson.


Dr. Pradeep K. Varshney
Director, IQAC




Dr. Rajendra Dobhal, FNASc
Vice-Chancellor



Copy to:

Hon'ble President for his kind information please

Hon'ble Vice Chancellor for his kind information please

All Esteemed Members of the IQAC

All Other Invitees





JOLY GRANT
जोली ग्रांट
Himalayan Hospital
हिमालयन हॉस्पिटल
Google

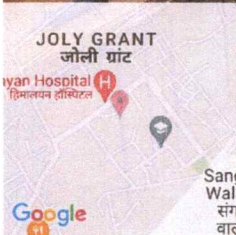
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